Memo
for ICOH National Secretaries
ICOH National/Area Secretaries
Terms of reference for NSs

Bye-Laws 16, Section 1-2

Guidelines for the National Secretaries

The NSs shall operate in respect of ICOH Constitution, Bye-Laws and International Code of Ethics For Occupational Health Professionals and Good Associations Practice
NS Activities

- Represent ICOH in your country/area
- Recruit new members
- Promote communication and collaboration among local ICOH membership
- Support ICOH Secretariat in membership renewal campaigns
- Collaboration with Secretary-General Prof. Sergio Iavicoli and Vice-President in charge of NSs Prof. Seong-Kyu Kang
- Encourage participation in OH conferences and symposia (esp. SCs events)
Appointment process

Election at national level

Submission of Transparency Declaration Form

Payment of membership fee

Appointment

ICOH NSs can be elected for no more than two terms
Benefits and tools for members

- Website and Private Area
- ICOH Publications
- Newsletter and communication tools
- Noro fund
- Grant for congress attendees from developing countries
- ILO Master Fellowship
- Student Awards
- ICOH App and social media
- Journals discounts
Special tools for NS

Virtual Office

Application forms

NS reports

PPT presentations about ICOH

Members list

Interaction with members

ON ICOH WEBSITE
www.icohweb.org
Working together

ICOH Secretariat

SCs and NSs

ICOH Vice-Presidents